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# Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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**Second regular session 2007**
10 to 14 September 2007, New York
Item 1 of the provisional agenda
**Organizational matters**

## Provisional agenda, annotations, list of documents and workplan*

**Note by the Executive Board secretariat**

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* The compilation of data required to present the Executive Board with the most current information has delayed submission of the present document.

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### Item 1
### Organizational matters

Under this item, the Executive Board will adopt the agenda for the second regular session 2007 and agree on the workplan for the session as presented by the Secretary of the Board. The Board may wish to approve the report of its annual session 2007. A draft report was distributed to members of the Board for their comments; the final report contains comments received.

In accordance with decision 96/25, a draft workplan for 2008 is being submitted to the Executive Board. The document will be finalized by the secretariat in close consultation with the Bureau of the Board and will be submitted to the Executive Board at its first regular session 2008 for adoption.

*Documentation*:

Provisional agenda, annotations, list of documents and workplan (DP/2007/L.3)

Report on the annual session 2007 (DP/2007/39)

Decisions adopted during the annual session 2007 (DP/2007/40)

Draft workplan for 2008 (DP/2007/CRP.5)

## UNDP segment

### Item 2
### Financial, budgetary and administrative matters

The report on the annual review of the financial situation, building on the financial information provided to the Executive Board throughout the year, undertakes a comprehensive review and analysis from the financial perspective of UNDP activities at the global and aggregate levels. The overview assesses the performance of the organization against the various sources for programming: regular resources, other resources and UNDP-administered funds.

The Executive Board may wish to take note of the above report and adopt a decision, elements of which are contained in the report.

In accordance with Governing Council decision 81/34, the Administrator is required to present, on an annual basis, a report on the technical cooperation information of the entire United Nations system. Its purpose is to examine regular and extrabudgetary expenditure financed from sources other than UNDP, UNFPA, UNICEF and WFP, and contributions received to finance technical cooperation activities, as well as to examine the expenditures and contributions data reported by the four organizations.

The Executive Board may wish to take note of the report.

The Board will also have before it for information the statistical report of IAPSO, which provides consolidated statistics on United Nations system procurement for 2006.

As requested by the Board at its annual session 2007, the Board will have before it for consideration a preliminary draft UNDP biennial support budget, 2008-2009, in

the results-based format, based on the information available. The draft will be an informal document, posted on the Executive Board website.

*Documentation*:

Annual review of the financial situation 2006 (DP/2007/41)

Detailed information relating to the annual review of the financial situation 2006 (DP/2007/41/Add.1)

Information on United Nations system technical cooperation expenditures 2006 (DP/2007/42)

Information on United Nations system technical cooperation expenditures 2006 — Addendum (DP/2007/42/Add.1)

Preliminary draft UNDP biennial support budget in the results-based format (posted on the Executive Board website)

## Item 3
## UNDP strategic plan, 2008-2011

The UNDP strategic plan, 2008-2011, is submitted in accordance with Executive Board decision 2007/26 and reflects the guidance provided by Board Members through a series of formal and informal sessions that were held in connection with the previous draft. The plan is also the result of extensive consultations with a wide range of other stakeholders, including other United Nations organizations and internal UNDP managers and staff at both corporate and field levels.

The strategic plan, which replaces the multi-year funding framework (MYFF), sets the overall direction for UNDP's support to programme countries to achieve their nationally owned human development objectives over the next four years. The plan highlights the urgent need for additional efforts by the international community to make the achievement of the Millennium Development Goals a reality by 2015, and adopts 'inclusive growth' as its connecting theme to place particular attention on those that are being left farthest behind. The plan was developed in line with General Assembly resolutions on the Triennial Comprehensive Policy Review, and, within that context, articulates the dual coordinating and programmatic role of UNDP in helping countries achieve their development objectives. It is fully grounded in the overarching principle of national ownership, and highlights the work of UNDP in strengthening national capacity as its most significant contribution to national development. Lessons learned from the previous MYFF have been built into the strategic plan which also seeks to introduce clearly defined performance indicators and targets to facilitate greater accountability for results. The plan includes an integrated financial resources framework which covers both core and non-core resources.

Pursuant to Executive Board decision 2007/22, the Board will also have before it a report describing the existing UNDP accountability framework and its monitoring and evaluation mechanisms.

*Documentation*:

UNDP strategic plan, 2008-2011 (DP/2007/43)

Report on the existing UNDP accountability framework and its monitoring and evaluation mechanisms (DP/2007/CRP.4)

## Item 4
## Programming arrangements

Under this item, the Executive Board will have before it the proposal on programming arrangements for the period 2008-2011, as per decisions 2002/18, 2005/26 and 2007/3. The decisions requested UNDP to present successor programming arrangements taking into account existing legislation, changes foreseen as part of the strategic plan, 2008-2011, and best practices within United Nations funds and programmes. The Executive Board may wish to adopt a decision, elements of which are contained in the report.

*Documentation*:

Programming arrangements, 2008-2011 (DP/2007/44)

## Item 5
## United Nations Development Fund for Women

The Board will have before it the UNIFEM strategic plan, 2008-2011, in line with Executive Board decision 2004/20. The plan lays out the overall direction that UNIFEM will take to support stronger action on gender equality over the next four years, building on lessons learned from the UNIFEM multi-year funding framework, 2004-2007, as approved in Executive Board decision 2004/10. The plan enables UNIFEM to move forward in implementing its core business: supporting countries to advance gender equality and women's empowerment in line with their national priorities.

The Executive Board may wish to adopt a decision, elements of which are contained in the report.

*Documentation*:

UNIFEM strategic plan, 2008-2011(DP/2007/45)

## Item 6
## Country programmes and related matters

The note by the Administrator on assistance to Myanmar summarizes the findings and recommendations of the annual independent assessment of the UNDP Human Development Initiative (HDI) programme in Myanmar for the period May 2006 to April 2007. The assessment was conducted in accordance with the guidelines set out in Governing Council decision 93/21 and Executive Board decisions 98/14, 2001/15, 2003/2, 2004/2, 2005/3, 2005/42, 2006/2 and 2006/31. The document also presents a formal proposal for the extension of the HDI Phase-IV for the period 2008-2010, already approved by the Board in its decision 2006/31.

The Executive Board may wish to adopt a decision, elements of which are contained in the report.

Under this item, the Executive Board will be asked to: (a) take note of the one-year extensions of the country programme for Venezuela and the global programme; (b) approve the second one-year extension of the country programme for Haiti; and (c) comment on the draft country and regional programme documents, submitted under this agenda item, prior to their finalization.

As requested by the Executive Board in its decisions 2001/11 and 2006/36, the following country programmes will be approved on a no-objection basis without presentation or discussion, unless at least five members have informed the secretariat in writing before the meeting of their wish to bring a particular country programme before the Board:

Africa region: Cameroon, Comoros, Guinea-Bissau, Lesotho, Malawi, Mali, Sierra Leone;

Arab States region: Bahrain, Djibouti, Jordan, United Arab Emirates;

Asia and the Pacific region: Bhutan, Malaysia, India, Maldives, Sri Lanka, Papua New Guinea;

Europe and the Commonwealth of Independent States region: Russian Federation;

Latin America and the Caribbean region: Bolivia, Cuba, Suriname, Trinidad and Tobago.

*Documentation*:

Extensions of programmes (DP/2007/47)

Assistance to Myanmar — Note by the Administrator (DP/2007/46)

Draft regional programme document for Africa (DP/RPD/RBA/1)

Draft regional programme document for Asia and the Pacific (DP/RPD/RAP/1)

Draft regional programme document for Latin America and the Caribbean (DP/RPD/RLA/1)

Draft country programme document for the Democratic Republic of the Congo (DP/DCP/COD/1)

Draft country programme document for Equatorial Guinea (DP/DCP/GNQ/1)

Draft country programme document for Liberia (DP/DCP/LBR/1)

Draft country programme document for Madagascar (DP/DCP/MDG/1)

Draft country programme document for Rwanda (DP/DCP/RWA/1)

Draft country programme document for Togo (DP/DCP/TGO/1)

Draft multi-country programme document for Fiji (DP/DCP/FJI/1)

Draft country programme document for Nepal (DP/DCP/NPL/1)

Draft multi-country programme document for Samoa (DP/DCP/WSM/1)

Draft country programme document for Kuwait (DP/DCP/KWT/1)

Draft country programme document for Somalia (DP/DCP/SOM/1/Rev.1)

Draft country programme document for Colombia (DP/DCP/COL/1)

Draft country programme document for Costa Rica (DP/DCP/CRI/1)

Draft country programme document for Mexico (DP/DCP/MEX/1)

Draft country programme document for Nicaragua (DP/DCP/NIC/1)

### Item 7
### United Nations Office for Project Services

The third-party audit of the operations of the United Nations Office for Project Services (UNOPS) is conducted biannually by the United Nations Board of Auditors (BOA). The report presents audited financial statements for the biennium ended 31 December 2005, along with an audit opinion with respect to internal controls and the integrity of financial reporting systems of the organization.

The report contains recommendations for UNOPS to implement in the cases where BOA has identified problems, deficiencies, or areas of financial risk. The report also highlights progress made by UNOPS towards completion of prior year audit recommendations.

The report of the Board of Auditors was issued on 29 June 2007. The present document provides the UNOPS management response as of 30 July 2007.

Under this agenda item, UNDP and UNOPS will also provide an oral update on the intended partial merger of certain functions of IAPSO into UNOPS.

*Documentation*:

UNOPS: Report on the implementation of the recommendations of the Board of Auditors, 2004-2005 (DP/2007/48)

### Item 11
### United Nations Capital Development Fund

In accordance with Executive Board decision 2007/28, UNCDF will provide a report on its funding strategies as set out in the UNDP strategic plan and the biennial support budget, and programming arrangements for the period 2008-2011.

## UNFPA segment

### Item 8
### Financial, budgetary and administrative matters

Under this item the Executive Board will have before it the annual financial review, 2006, of UNFPA. The report summarizes the financial situation of UNFPA in 2006 for the information of the Executive Board. For purposes of comparison, financial information for 2005 is also included in the text and the tables.

Also, as requested at the annual session, 2007, the Executive Board will have before it for its consideration a preliminary draft UNFPA biennial support budget in the results-based format. This is an informal draft document.

The Executive Board may wish to take note of the annual financial review, 2006, and the preliminary draft UNFPA biennial support budget in the results-based format.

*Documentation*:

Annual financial review, 2006 (DP/FPA/2007/15)

Preliminary draft UNFPA biennial support budget in the results-based format (*N.B. This informal document will be available on the UNFPA Executive Board website* http://www.unfpa.org/exbrd)

## Item 9
## UNFPA strategic plan and related matters

Under this item the Executive Board will have before it five documents: (a) the strategic plan, 2008-2011: Accelerating progress and national ownership of the ICPD Programme of Action; (b) the UNFPA global and regional programme, 2008-2011; (c) the review of the organizational structure of UNFPA; (d) the review of the system for the allocation of UNFPA resources to country programmes; and (e) the UNFPA accountability framework.

The new UNFPA strategic plan, 2008-2011: Accelerating progress and national ownership of the ICPD Programme of Action will serve as the centrepiece for organizational programming, management and accountability for the period 2008-2011. The strategic plan responds to General Assembly resolution 59/250 on the triennial comprehensive policy review, as well as the guidance provided by the Executive Board during the development and finalization of the plan. The plan sets the Fund's strategic direction and provides the overall framework for guiding UNFPA support to programme countries to achieve their nationally owned and nationally led development objectives, over the next four years, in the following three interrelated focus areas: population and development; reproductive health and rights; and gender equality. The strategic plan consists of a development results framework, which outlines goals and outcomes; a management results framework; and an integrated financial resources framework. Elements for a possible decision are contained in the document.

The Executive Board may wish to adopt a decision on the strategic plan, 2008-2011: Accelerating progress and national ownership of the ICPD Programme of Action.

The UNFPA global and regional programme, 2008-2011, is based on the UNFPA strategic plan, 2008-2011, and seeks to strengthen the support systems required by countries. The six components of the global and regional programme are a global programme and five regional programmes that jointly contribute to the outcomes in the UNFPA strategic plan, through specific outputs at each level that are aligned with national priorities. The global and regional outputs are interlinked to respond effectively to needs at different levels. The programmes are structured around the three substantive focus areas of the strategic plan, namely, population and

development; reproductive health and rights; and gender equality. Elements for a possible decision are contained in the document.

The Executive Board may wish to adopt a decision on the UNFPA global and regional programme, 2008-2011.

The Executive Board will have before it the review of the organizational structure of UNFPA. This report presents the proposed UNFPA organizational structure. The structure seeks to strengthen UNFPA country offices and support the strategic vision, goals and outcomes of UNFPA, in order to help countries achieve the goals of the International Conference on Population and Development and the Millennium Development Goals. National capacity-building is a key component of the proposed structure to support national ownership and country-led development. The objective of the new organizational structure is to ensure a strategic, timely, integrated and efficient response to the needs of programme countries and of UNFPA country offices, and to strengthen the ability of UNFPA to produce results in an effective and efficient manner.

The Executive Board may wish to formally approve the organizational structure for UNFPA contained in the report, in the context of the proposed UNFPA strategic plan.

The review of the system for the allocation of UNFPA resources to country programmes is submitted to the Executive Board in response to decision 2005/13. The document reviews the experience with the current resource allocation system and proposes changes for updating the system. The proposals and rationale for updating the resource allocation system are contained in the document. Elements for a possible decision are included in the document.

The Executive Board may wish to adopt a decision on the review of the system for the allocation of UNFPA resources to country programmes.

A report on the UNFPA accountability framework is presented to the Executive Board in response to decision 2007/21. As requested in the decision, the report maps out the existing UNFPA accountability framework and its monitoring and evaluation mechanisms.

The Executive Board may wish to take note of the UNFPA accountability framework and provide guidance.

*Documentation*:

Strategic plan, 2008-2011: Accelerating progress and national ownership of the ICPD Programme of Action (DP/FPA/2007/17)

Global and regional programme, 2008-2011 ((DP/FPA/2007/19)

Review of the organizational structure of UNFPA (DP/FPA/2007/16)

Review of the system for the allocation of UNFPA resources to country programmes (DP/FPA/2007/18)

UNFPA accountability framework (DP/FPA/2007/20)

## Item 10
## Country programmes and related matters

The Executive Board will have before it a one-year extension of the country programme for Venezuela.

The Board will also have before it 14 draft country programme documents.

The Executive Board may wish to take note of the one-year extension of the country programme for Venezuela.

The Executive Board may wish to take note of the 14 draft country programme documents and the comments made thereon.

Also, the country programmes discussed by the Executive Board at the Annual session 2007, in accordance with decision 2006/36, would be approved by the Executive Board on a no-objection basis, without discussion or presentation, unless at least five members of the Board have informed the secretariat in writing before the session of their wish to bring a particular country programme before the Board. The country programmes for approval by the Board at the Second regular session 2007 are for: Cameroon, Comoros, Guinea Bissau, Malawi, Mali, Sierra Leone, Djibouti, Jordan, Bhutan, India, Maldives, Papua New Guinea, Sri Lanka, Bolivia and Cuba.

*Documentation*:

Extension of the country programme for Venezuela (one-year extension)

(DP/FPA/2007/21)

Draft country programme documents

*Africa*

Draft country programme document for the Democratic Republic of the Congo (DP/FPA/DCP/COD/3)

Draft country programme document for Equatorial Guinea (DP/FPA/DCP/GNQ/5)

Draft country programme document for Lesotho (DP/FPA/DCP/LSO/5)

Draft country programme document for Liberia (DP/FPA/DCP/LBR/3)

Draft country programme document for Madagascar (DP/FPA/DCP/MDG/6)

Draft country programme document for Rwanda (DP/FPA/DCP/RWA/6)

Draft country programme document for Togo (DP/FPA/DCP/TGO/5)

*Arab States, Central Asia and Europe*

Draft country programme document for Somalia (DP/FPA/DCP/SOM/1)

*Asia and the Pacific*

Draft country programme document for Nepal (DP/FPA/DCP/NPL/6)

Draft country programme document for Pacific Island countries (DP/FPA/DCP/PIC/4)

*Latin America and the Caribbean*

Draft country programme document for Colombia (DP/FPA/DCP/COL/5)

Draft country programme document for Costa Rica (DP/FPA/DCP/CRI/3)

Draft country programme document for Mexico (DP/FPA/DCP/MEX/5)

Draft country programme document for Nicaragua (DP/FPA/DCP/NIC/7)

## Joint UNDP/UNFPA segment

### Item 12
### Internal audit and oversight

Under this item, in response to decision 2007/29, UNDP and UNFPA will present oral reports on progress made in developing the components and principles of their respective oversight policies prior to submission to the Executive Board at its first regular session 2008.

### Item 13
### Follow-up to UNAIDS Programme Coordinating Board meeting

Under this item, the Executive Board will have before it a joint UNDP and UNFPA report on the implementation of the decisions and recommendations of the UNAIDS Programme Coordinating Board (PCB). The report focuses on implementation of decisions from the 18th and 19th PCB meetings in June and December 2006 respectively, as well as plans for the follow-up on decisions of the 20th PCB meeting held in June 2007.

The Executive Board may wish to take note of the report.

*Documentation*:

Report on the implementation of the decisions and recommendations of the Programme Coordinating Board of the Joint United Nations Programme on HIV/AIDS (DP/2007/50-DP/FPA/2007/22)

### Item 14
### Field visits

Under this item, the Executive Board will have before it a report on the field visit of the Executive Board of UNDP/UNFPA to Mexico (29 April-5 May 2007).

*Documentation*:

Report on the field visit to Mexico (DP/2007/CRP.3-DP/FPA/2007/CRP.2)

## Item 15
## Other matters

Under this item, the Executive Board is invited to adopt the amendment to the GEF Instrument for the Establishment of the Restructured Global Environment Facility adopted by the UNDP Executive Board in 1994. In accordance with the GEF requirement, any amendment approved by the GEF Assembly must be submitted to the Boards of the three Implementing Agencies (UNDP, UNEP and the World Bank) for adoption.

*Documentation*:

Global Environment Facility: Note by the Administrator on the proposed amendment to the instrument for the establishment of the restructured Global Environment Facility (DP/2007/49)

## Tentative workplan
## Executive Board of UNDP/UNFPA
## Second regular session 2007
**(10 to 14 September 2007, New York)**

| *Day/date* | *Time* | *Item* | *Subject* |
|---|---|---|---|
| **Monday, 10 September** | 10 a.m.-1 p.m. | 1 | ORGANIZATIONAL MATTERS<br>– Adoption of the agenda and workplan for the session<br>– Adoption of the report on the annual session 2007<br>UNDP segment<br>STATEMENT BY THE ADMINISTRATOR |
| | | 2 | UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS<br>– Annual review of the financial situation, 2006<br>– Information on United Nations system technical cooperation expenditures, 2006<br>– Preliminary draft biennial support budget |
| | 3-6 p.m. | 3 | UNDP STRATEGIC PLAN, 2008-2011<br>– UNDP strategic plan, 2008-2011<br>– Report on the existing UNDP accountability framework and its monitoring and evaluation mechanisms (dec. 2007/22) |
| | | 4 | PROGRAMMING ARRANGEMENTS<br>– Programming arrangements, 2008-2011 |
| **Tuesday, 11 September** | 10 a.m.-1 p.m. | | UNFPA segment<br>STATEMENT BY UNFPA EXECUTIVE DIRECTOR |
| | | 8 | UNFPA: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS MATTERS<br>– Annual financial review, 2006<br>– Preliminary draft biennial support budget |
| | 1:15-2:15 p.m. | | *Informal consultation on UNFPA preliminary draft biennial support budget* |
| | 3-5 p.m. | 9 | UNFPA STRATEGIC PLAN AND RELATED MATTERS<br>– Strategic Plan, 2008-2011<br>– Report on the existing UNFPA accountability framework and its monitoring and evaluation mechanisms (dec. 2007/21)<br>– Global and regional programme, 2008-2011<br>– Review of resource allocation system<br>– Organizational structure review follow-up |
| | *5-6 p.m.* | | *Informal consultations on draft decisions* |
| **Wednesday, 12 September** | 10 a.m.-1 p.m. | 10 | UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS<br>– Approval of country programmes<br>– Draft country programme documents |
| | 3-5 p.m. | | UNDP segment |
| | | 6 | UNDP COUNTRY PROGRAMMES AND RELATED MATTERS<br>– Approval of country programmes<br>– Extensions of country programmes<br>– Draft regional and country programme documents<br>– Assistance to Myanmar |

| *Day/date* | *Time* | *Item* | *Subject* |
|---|---|---|---|
| | 5-6 p.m. | | *Informal consultations on draft decisions* |
| **Thursday, 13 September** | 10 a.m.-1 p.m. | 5 | UNIFEM<br>– UNIFEM Strategic Plan, 2008-2011 |
| | | 7 | UNOPS<br>– Financial, budgetary and administrative matters<br>– UNOPS: Report on the implementation of the recommendations of the Board of Auditors, 2004-2005<br>– Information on the intended partial merger of certain functions of IAPSO into UNOPS (dec. 2007/27) |
| | 3-5 p.m. | 11 | UNCDF<br>– Detailed proposal on funding strategies and programming arrangements (dec. 2007/28) |
| | 5-6 p.m. | | *Informal consultations on draft decisions* |
| **Friday, 14 September** | 10 a.m.-1 p.m. | | **Joint UNDP/UNFPA segment** |
| | | 12 | INTERNAL AUDIT AND OVERSIGHT<br>– Progress report on components and principles of the oversight policy (dec. 2007/29)<br>– UNOPS report on the new audit mechanism (dec. 2007/29) |
| | | 13 | FOLLOW-UP TO UNAIDS PROGRAMME COORDINATING BOARD MEETING<br>– Joint report on follow-up to recommendations of the PCB meeting |
| | | 14 | FIELD VISITS<br>– Report on the joint field visit to Mexico |
| | *3-4 p.m.* | | *Informal consultations on draft decisions* |
| | 4-6 p.m. | 15 | OTHER MATTERS<br>– GEF: Note by the Administrator on proposed amendment to the Instrument<br>– Adoption of pending decisions |
| | | 1 | ORGANIZATIONAL MATTERS<br>– Draft workplan for 2008<br>– Tentative workplan for the first regular session 2008 |